



ADAPTATION FUND

AFB/B.19/2/Rev.1
20 November 2012

Adaptation Fund Board
Nineteenth Meeting
Bonn, Germany, 11-14 December 2012

ANNOTATED PROVISIONAL AGENDA

1. Opening of the meeting.

The meeting will be opened by the Chair of the Adaptation Fund Board, Mr. Luis Santos (Uruguay, GRULAC).

2. Organizational matters:

a) Adoption of the agenda

Documents: AFB/B.19/1/Rev.1, Provisional agenda and AFB/B.19/2, Annotated provisional agenda.

Action expected: The Board will be invited to adopt the agenda for the meeting and to raise any other matters it may wish to discuss, to be included on the agenda under item 16.

b) Organization of work

Documents: AFB/B.19/1/Rev.1, Provisional agenda and AFB/B.19/2, Annotated provisional agenda.

Background: The Chair will propose to the Board the organization of work, in accordance with the Provisional timetable attached to document AFB/B.19/2.

Action expected: The Board will be invited to approve the organization of work as proposed by the Chair.

3. Report on activities of the Chair

Document: None.

Background: The Chair of the Board will report on the activities carried out during the intersessional period.

Action expected: The Board will be invited to take note of the oral report

4. Secretariat activities

Document: AFB/B.19/3 Report on the activities of the secretariat.

Background: The Manager of the secretariat will present the report contained in the above mentioned document.

Action expected: The Board will be invited to take note of the report.

5. Report of the Accreditation Panel

Document: AFB/B.19/4 Report of the Accreditation Panel.

Background: The Chair of the Accreditation Panel, Ms. Angela Churie-Kallhauge (Sweden, WEOG), will present the Panel's report to the Board. The report contains recommendations on the accreditation of implementing entities and other issues related to the accreditation process.

Action expected: The Board will be invited to consider and adopt the recommendations of the Panel.

6. Report of the eleventh meeting of the Project and Programme Review Committee (PPRC)

Document: the PPRC will issue its report after its ninth meeting that will take place on 11-12 December 2012.

Background: The Chair of the PPRC, Mr. Jeffery Spooner (Jamaica, GRULAC), will present the PPRC report to the Board. The report contains recommendations on:

- Issues identified during project and programme review;
- Project/programme pipeline;
- Project and programme proposals;
- Strategy to engage scientific community.

Action expected: The Board will be invited to consider and adopt the recommendations of the PPRC.

7. Report of the eleventh meeting of the Ethics and Finance Committee (EFC)

Document: the EFC will issue its report after its ninth meeting that will take place on 11-12 December 2012.

Background: The Chair of the EFC, Mr. Yutaka Matsuzawa (Japan, Annex I), will present the EFC report to the Board. The report contains recommendations on the following issues considered by the EFC:

- Investigative procedure;
- Annual performance report;
- Report of the learning mission to Senegal;
- Report on delays in Eritrea project start-up;
- Revised standard legal agreement;
- Implementation of the code of conduct;
- Financial issues.

Action expected: The Board will be invited to consider and adopt the recommendations of the EFC.

8. Issues remaining from the 18th Board meeting:

a) Strategic discussion on objectives and further steps of the Fund

Document: AFB/B.19/5, *Strategic prospects for the Adaptation Fund*.

Background: This agenda item was initially introduced to the Board agenda at the request of the former Board Chair. At its 18th meeting the Board initiated consideration of the matter. In introducing the agenda item, the Chair stated that the Board needed to start a strategic discussion of further steps that could be undertaken to consolidate the Fund, particularly taking into account the review of the secretariat and trustee, and the emerging institutional processes under the UNFCCC including the Standing Committee on Finance and the Green Climate Fund. Following an exchange of views, the Board decided to request the secretariat to prepare a paper for a strategic discussion on objectives and further steps of the Fund for consideration of the Adaptation Fund Board at its 19th meeting. Document AFB/B.19/5 respond to the Board request and is based on the points raised by the Chair and the ensuing discussion at the 18th Board meeting.

Action expected: The Board will be invited to consider the issues raised in document AFB/B.19/4.

b) Legal support to the Board: current arrangements and conflict of interest.

This agenda item was introduced at the request of the current and former Board Chairs. At its 18th meeting the Board could not conclude consideration of it. Thus it is included in the agenda for the 19th Board meeting.

9. Issues arising from CMP 18 / CMP 8

Background: The Conference of the Parties serving as meeting of the Parties to the Kyoto Protocol (CMP) at its eight session (Doha, Qatar, 26 November – 7 December 2012) will discuss items related to the review of the Adaptation Fund and the report of the Adaptation Fund Board.

Action expected: The Board will consider any relevant issues arising out of the CMP 8 and COP 18.

10. Communications and outreach

Document: AFB/B.19/3 Report on the activities of the secretariat.

Background: The secretariat will report on its efforts related to the improvement of the Adaptation Fund website, dissemination of information through social media, photo contest, side-event and other activities organized during COP 18 / CMP 8.

Action expected: The Board will be invited to take note of the report and make any decisions as appropriate.

11. Financial issues:

a) CER monetization

Document: AFB/B.19/Inf.4, Trustee presentation: update on status of resources and CER monetization.

Background: The trustee will make a presentation on the development of the monetization programme.

Action expected: The Board will be invited to take note of the presentation by the trustee and consider options for further monetization of CERs

b) Financial status of the Adaptation Fund Trust Fund

Document: AFB/EFC.10/7, Adaptation Fund Trust Fund: financial report prepared by the trustee (as at 30 September 2012).

Background: The trustee will report on the financial status of the trust funds to the Board.

Action expected: The Board will be invited to consider and take note of the report presented by the trustee.

c) Status of the project/programme pipeline

Documents: AFB/EFC.10/Inf.3, Secretariat's and trustee's joint report on the status of the pipeline. In presenting the PPRC report to the Board the PPRC Chair will provide an updated report on the status of the pipeline based on the recommendations agreed by the PPRC.

Background: The Board at its 17th meeting decided to establish a pipeline of fully developed projects/programmes implemented by Multilateral Implementing Entities (MIE) recommended by the PPRC exceeding the 50 per cent cap for MIEs and established the criteria for prioritizing them in the pipeline¹. Further, at its 18th meeting the Board decided to request the secretariat and trustee to provide a consolidated report on the status of the pipeline at every EFC meeting. On the basis of the report and the recommendation of the EFC the Board decided to consider appropriate measures to implement the cap, including through the suspension of MIE project/programme submission as appropriate². Only after the PPRC has agreed on its recommendations there will be information about the project/programme in the pipeline.

Action expected: The Board will be invited to consider the status of the pipeline and appropriate measures to implement the 50 per cent cap on projects/programmes implemented by MIE, including the suspension of MIE project/programme submissions.

12. Presentation on the International Aid Transparency Initiative (IATI)

Background: The Adaptation Fund was ranked 17th out of 72 financial institutions in the 2012 International Aid Transparency Index published by IATI. IATI has been in touch with the secretariat for several months during the preparation of the index and with regard to the possibility that the Fund joins IATI as a member.

Action expected: the Board will be invited to the presentation on IATI. The Board may also want to consider the potential benefits of joining the initiative and instruct the secretariat accordingly.

13. Election of the Board, PPRC and EFC Chairs and Vice-Chairs, and non-Annex I member and Chair of the Accreditation Panel

Background: The term of office of the Board, PPRC and EFC Chairs and Vice-Chairs expires at the 20th Board meeting (March 2013). In addition, the two-year mandate of the non-Annex I member of the Accreditation Panel, Mr. Santiago

¹ The Board decided to:

- (a) Maintain the 50 per cent cap on the funding of project/programmes implemented by MIEs established by decision B.12/9, and exclude project/programme concepts from the 50 per cent calculation;
- (b) Establish a pipeline of fully developed projects/programmes that have been recommended by the PPRC for approval by the Board, but exceeding the 50 per cent cap;
- (c) Prioritize the projects/programmes in the pipeline by sequentially applying the following criteria:
 - (i) Their date of recommendation by the PPRC;
 - (ii) Their submission date; and
 - (iii) The lower “net” cost.
- (d) Consider fully developed projects/programmes in the pipeline for approval, subject to availability of resources and respecting the 50 per cent cap; and
- (e) Request that the EFC consider at its 9th meeting the suspension of project/programme submissions as the last measure and elaborate on a clear threshold that indicates when the measure should be applied (e.g. 60 per cent excess of the cap).

(Decision B.17/19)

² Decision B.18/28.

Reyna (Argentina, GRULAC), expires on 31 December 2012. Mr. Reyna's replacement shall serve as Panel Chair in 2013.

Action expected: The Board will be invited to elect the Chairs and Vice-Chairs of the Board, PPRC and EFC for the term of office starting at the 20th Board meeting; and the non-Annex I member of the Accreditation Panel for the period 2013-2014.

14. Dates and venues of Board meetings in 2013

Background: The secretariat will propose dates and venues for the meetings in 2013.

Action expected: The Board will be invited to approve the secretariat's proposal.

15. Dialogue with civil society organizations

Document: AFB/B.19/Inf. 6, *Provisional agenda of the civil society dialogue at the 19th Board meeting.*

The Board will hold another session of its ongoing dialogue with civil society organizations on 10 December 2012.

Action expected: the Board will take note of the conclusions of the dialogue.

16. Other matters

Action expected: The Board will be invited to discuss any other matters raised during the adoption of the agenda.

17. Adoption of the report

Action expected: The Board will be invited to adopt the report of its 19th meeting.

18. Closure of the meeting.

PROVISIONAL TIMETABLE

Note: The Board will convene on 12 December 2012 at 9:00 in order to welcome Ms. Naoko Ishii, Head of the Adaptation Fund Board secretariat.

Day 1, 13 December 2012

Morning Session

9:00 – 9:15	1	Opening of the meeting
	2 a)	Adoption of the agenda
	2 b)	Organization of work
9:15 – 9:30	3	Report of the Chair
9:30 – 9:45	4	Report of the secretariat
9:45 – 10:30	5	Report of the Accreditation Panel

10:30 – 10:45 Coffee break

10:45 – 11:20	6	Report of the PPRC
11:20 – 12:00	7	Report of the EFC
12:00 – 12:30	11.c)	Status of the pipeline

Afternoon Session

14:00 – 14:45	8.a)	Strategic discussion on further steps
14:45 – 15:45	8.b)	Legal support to the Board

15:45 – 16:00 Coffee break

16:00 – 16:30	11.a)	CER monetization
16:30 – 17:00	11.b)	Financial status of the Fund

Day 2, 14 December 2012

Morning Session

9:00 – 9:30	9	Issues arising from COP 18 / CMP 8
9:30 – 9:45	10	Communications
9:45 – 10:00	13	Election of officers
10:00 – 10:30	15	Dialogue with CSO
<i>10:30 – 10:45 Coffee break</i>		
10:45 – 11:00	16	Other matters
11:00 – 12:00	14	Dates and venues of AFB 20, 21 and 22

Afternoon Session

14:00 – 15:00	12	International Aid Transparency Initiative (IATI)
<i>15:00 – 15:15 Coffee break</i>		
<i>(15:15 – 16:00)</i>		
16:00 – 17:00	17-18	Adoption of the report and Closure of the meeting